

CONSTITUTION

Article 1 – Name

The name shall be *Prairie Particle Physics Institute (P³I) at Regina*.

Article 2 – Goals and Objectives of the P³I

1. To become a center of excellence in research in the field of particle physics.
2. To become a nexus for research activities in subatomic physics parallel and complimentary to the Department of Physics.
3. To streamline and coordinate the technical and computational research resources of the Department of Physics, in support of the particle physics projects.
4. To become a conduit for the organization of scientific meetings and workshops in particle physics and related fields.
5. To become a nexus in attracting visiting scientists and guest speakers.
6. To coordinate research activities and visiting speakers' schedules with other like-minded institutes and university groups in the Prairies.
7. To facilitate collaborations among researchers in the Prairies.
8. To provide unique education and training opportunities for students and postdoctoral associates.
9. To facilitate the development, coordination and co-teaching of graduate classes or programs in subatomic physics among Prairie universities.
10. To maintain a communication and cooperation channel to the Institute of Particle Physics of Canada.
11. To create and maintain a web portal for the dissemination of information of interest.
12. To develop the Institute in a manner that will facilitate the extension of its mandate towards becoming a regional prairie institute in the future.

Article 3 - Governance

The administrative structure of the Institute will consist of the Director, the Deputy Director and the Board of Members (BOM).

1. The Director

The role of the Director is that of the chief administrative officer of P³I. The Director will be a senior faculty member of the University of Regina with a demonstrated record of accomplishment as well as national and international reputation in subatomic physics. The Director will be responsible for:

- maintaining an active program of research;
- developing and coordinating policies for the Institute;
- recommending projects;
- recruiting and appointing the Institute's staff;

- managing the financial aspects of the Institute;
- preparing an annual report for dissemination within the university and other Prairie centers;
- coordinating communications with other similar institutes and university groups as well as the national Institute of Particle Physics;
- assuring the general well being of the Institute.

The Director is elected by the initial membership of the institute for a five-year term and the decision of election will be forwarded to the Vice President Research (VPR) for approval and appointment. The Director will report to the VPR. After the initial five-year term is completed, the members of the Institute will vote to either extend or appoint a new director, as the circumstances define. In all cases, the recommendation is forwarded to the VPR for approval and appointment.

2. The Deputy Director

The Deputy Director will be a faculty member of the University of Regina with a demonstrated record of accomplishment as well as national and international reputation in subatomic physics. The Deputy Director will be appointed by the Director and will serve a five-year term. The Deputy Director will report to the Director and is expected to work closely with the Director on all aspects of management and governance, but particularly on those of financial and manpower nature. The primary duties of the Deputy Director are:

- financial aspects of the Institute;
- standing in for the Director during the latter's absences;
- preparation of the financial and annual reports;
- management of the Institute's web site;
- formulation of policy together with the Director.

3. Board of Members

Members will hold faculty or senior research appointments at the university or associated institutes and centers and would have demonstrated academic and/or research excellence in subatomic physics. *Associate members* will be researchers or professors emeriti who do not meet the criteria for full membership. All full members are expected to make significant contributions to the Institute (e.g. presentations, contacts for visiting scholars, assistance in the organization of workshops, etc.). Associate members can contribute on a scale commensurate to their expertise and abilities.

All full members of P³I have a seat on the *Board of Members (BOM)*. This body will meet at least twice a year. The Director will call each meeting with ample notice. All aspects of the Institute's operations and policies and the financial statement will be presented and discussed. Voting and recommendations by the BOM are advisory to the Director. The Deputy Director will have a vote as a

member of the BOM, while the Director will chair the meetings and all Robert's Rules of Order will apply.

Every member of the Institute will make the commitment to operate in a collegial and effective role, to address issues openly and frankly and to promote the Institute, its scientific goals and its reputation within the University and scientific communities. New members can join the Institute provided they fulfill the criteria and qualifications demanded by the goals and objectives and are voted in by the majority of the current membership.